

Name

[Type your phone number]

[Type your e-mail]

[Type your address]

Objective

[Type your job objective]

Education

Penta Career Center

[Type the completion date] Certificate of Completion

[Type Career Technical Lab]

[Type your member school name]

[Type the completion date] Diploma

Experience

[Type the company name] | [Type the company address]

[Type your job title] [Type the start date] – [Type the end date]

[Type job responsibilities]

[Type the company name] | [Type the company address]

[Type your job title] [Type the start date] – [Type the end date]

[Type job responsibilities]

Volunteer Experience

[Type the organization name] | [Type the organization address]

[Type your volunteer title] [Type the start date] – [Type the end date]

[Type volunteer responsibilities]

[Type the organization name] | [Type the organization address]

[Type your volunteer title] [Type the start date] – [Type the end date]

[Type volunteer responsibilities]

Licenses & Certifications

[Type the License or Certification] | [Type the Organization]

[Type the date issued]

[Type description]

[Type the License or Certification] | [Type the Organization]

[Type the date issued]

[Type description]

Name

Activities & Achievements

[Type Career Club Name] | Penta Career Center

[Type the start date] – [Type the end date]

Club activities/responsibilities/positions

[Type the activity name] | [Type the school name]

[Type the start date] – [Type the end date]

[Type activity description]

[Type the activity name] | [Type the school name]

[Type the start date] – [Type the end date]

[Type activity description]

Skills

[Type list of CT Program skills]

[Type list of CT Program skills]

[Type list of CT Program skills]

Name

References

[Name]
[Job Title]
[Company]
[Address]
[Phone Number]
[Email Address]

[Name]
[Job Title]
[Company]
[Address]
[Phone Number]
[Email Address]

[Name]
[Job Title]
[Company]
[Address]
[Phone Number]
[Email Address]